

Castlebay Lane Charter School
Governance Board/SSC
Monday, September 22, 2014
Minutes

- I. Call to Order- Meeting called to order by Ms. Littlejohn at 3:06 pm
- II. Roll Call-Ms. Littlejohn, Mr. Cascone, Mrs. Young, Mrs. Zafran, Mrs. Jones, Ms. Tidemanson, Mr. Fleck, Mrs. Ibanez, Mrs. Lopez, Mrs. Khatcherian, Mr. Christian, Mr. Galyan, guests: Pat Lingard, Michelle Licea-Hurtado, Denise Goodin, Elaine Woo
- III. Minutes (5/19/14) - Mrs. Tidemanson motions to approve minutes as stated. Mrs. Khatcherian seconds. All in favor-motion passes.
- IV. Election of Officers (Chairperson/Recorder) - Floor open for nominations. Mr. Fleck nominates Mr. Christian for Chairperson. Mrs. Tidemanson seconds. All in favor- motion passes. Mrs. Tidemanson nominates Mrs. Ibanez for Recorder. Mrs. Lopez seconds. All in favor-motion passes unanimously.
- V. Election of Executive Committee (Teacher/Parent) - Mrs. Young nominates herself to represent teachers on Executive Committee. Mr. Cascone seconds. All in favor-motion passes. Board agrees PATH President, Laurel Tidemanson, will represent parents on Executive Committee. All agenda items for consideration must be turned in to Board members by the Wednesday prior to the Governance meeting. Ms. Littlejohn meets with Executive Committee to set agenda on Thursday afternoon.
- VI. Principal's Report
 - School's Vision and Mission Statement - Charter available for review online. Art/Technology is the emphasis. The budget is approximately \$250,000
 - Brown Act/Robert's Rules of Order reviewed and discussed.

- Calendar for the year scheduled meetings for **November 17, Dec 15, Jan 26, Feb 23, Mar 16, Apr 27th, and May 18th.**
- School Update -currently 804 students. Only 9 on lottery waiver this year.
- Committee shelved the topic of possibly hiring an attendance counselor to assess how many students from outside the school boundaries might be attending the school. This stemmed from complaints from parents. Discussion will be continued as to what options if any the Board will pursue.
- YMCA may be in their new building as soon as in 4 weeks.

VII. Committees

- Safety - requested a SSC representative to assist for October 1, 2014 safety plan. Allison motions to give SSC a subcommittee member to assist and nominates Larry. Ripsime seconds. Motion passes.
- Budget & Finance Committee - Larry, Harry, Ripsime
Ripsime seconds the motion. All in favor. Unanimously passes.
- Curriculum - Michael, Barbara, Meredith (and Denise)
- Grant Committee - Daysi (and Denise and librarian)
- Discipline - Laurel, Barbara, Michael, and Meredith
- Technology - Allison, Laurel, Harry, (advisory Ms. Woo, Jenny Wong)
- Arts - Carol, Adriana, Meredith

VIII. Budget

- Carryover/Updates Ripsime will prepare for next meeting.
- Oct/Nov. we will incur supplemental approx. \$90,000 from last year.
- Instructional Material Account (IMA) - \$358,000 currently from which teacher & coordinators, school psychologist salaries are deducted from this.

IX. Adjourn

- Mrs. Littlejohn moves to adjourn at 4:32