

Castlebay Lane Charter School
Governance Board/SSC
Monday, October 20, 2014
Minutes

Call to Order @ 3:06

Roll Call - Ms. Littlejohn, Mrs. Hurtado, Ripsime Khatcherian, Michael Cascone, Meredith Young, Barbara Zafran, Alison Jones, Laurel Tidemanson (PATH), Larry Fleck, Daysi Ibanez, Adrianna Lopez (EL), Harry Galyan, Denise Goodin, Pat Lingard, Douglas Christian

Minutes (9/22/14) - motion by Doug that the parent representative on Executive Committee will be the PATH president Laurel. Larry seconds, all in favor, unanimously passed. Mrs. Littlejohn motions to approve minutes, Michael seconds, all in favor, unanimously passed.

Principal's Report

- Majority of the teachers voted for students to have 4 minimum days during parent teacher conferences -dismissal at 12:40 pm K, 12:50 pm for other grades. Dates of minimum days: Monday November 10, 11 - Holiday, 12-14. Laurel motions to approve 4 minimum days for parent teacher conferences, Meredith seconds, all in favor, unanimously passed.
- School Update - CST science results (only taken in 5th grade) we jumped to 92% from 82% scoring proficient/advanced. Only 8 children did not meet proficient or advanced; all students taking CMA scored at proficient or advanced.
- Focusing on physical education (5th grade only) jump from 74% to 86% of students falling at or above "healthy zone" since 2011.
- Bully Awareness month 4/5th grade teachers are talking to students. "No bystander" initiative has been started by teachers.
- Safety Plans Volumes I, II, III summarized.
- Vol. II used for earthquake drill and other emergencies using SEMS template from State. Evacuation route not viewable to public- Sandy Hook.
- Vol. III- suicide, violent incidents, staff or student suicide, crisis team may be deployed. Updated and printed yearly.

Committee Updates

- **Curriculum (intervention)** - Mrs. Zafran -update on intervention/ handout on proposed cost for this year. Last year intervention ran February 12 - May 14th. Propose to start Oct 27th - Jan. 26. Discussion about dates. Committee will meet to firm up dates. Proposal will be written up for finance committee requesting more money be set aside for second intervention session in February.
- **Technology** - Allison will chair committee and bring recommendations and proposed costs to next Board meeting. Laurel was asked about the \$50,000 for technology from Councilmember Englander. She received a priority list

from teachers but still no final decision has been made. School has received 27 computers from DreamWorks for computer lab. Older computers from lab will eventually be distributed to classrooms. Ms. Littlejohn does not want to wait any longer to get teachers what they need.

- **Positive Behavior Support Committee** - Mr. C indicated that Ripsime is typing up their committee's plan by November 3rd. Second Step Curriculum or another more current curriculum will be researched, and a recommendation with proposed costs will be submitted at next Board meeting.
- **Budget/Finance** - Ripsime is chair and submitted the budget. IMA - \$50,981.95 (all non-earmarked money goes here), Intervention - \$8,500, Gifted Test - \$6,500, Non- Capital Equipment - \$10,581, Equipment Maint. - \$6,000, P.E. Equipment - \$15,000. Storage for PE Equipment being ordered (earmarked last spring). We should receive a little more Charter money in November for increased student enrollment. \$20,000 earmarked two years ago for Science Center has been spent. Consider adding more.
- **Safety** - Ms. Hurtado is the lead, working with Larry. The performance of students and flow was great during drill. Safety Committee will meet Thursday to discuss recommendations. Supplies for teachers are good, supplies for certain teams need to be worked on, also training.
- **Arts** -24th Street Theatre will be coming to the school and students will be going there. All classes included, TK-5.

New Business

- District approved a new Resource Teacher and an assistant for Castlebay.
- Safety Committee - Earthquake kits with an idea on how to fundraise for them through Carl's Junior.
- Class Parties - festivities will continue as teachers wish, despite no more treats for individual birthdays.
- Publicity Committee recommended
- Discussion had over MiSiS default in grading: a 4 is 96% and above, a 3 is 70-95%, etc. Nearby schools are supporting this, but discussions continue.

Announcements

- The district is pushing for children being "proficient" in attendance (96% and above). By October 23, 2 absences or less would be "proficient".
- Please bring a parent with you-next meeting November 17 @ 3 pm.

Adjourn- Ms. Littlejohn motions to Adjourn at 4:23p.m.